



Dear Parents/ Students,

We wish to inform you that from 05.01.2021, subject-wise tests will be conducted at through Google MEET.

In this regard, you are required to note the following.

- Those students who are using laptop / desktop can access the Google MEET by clicking on the nine dots available at the top right corner of the Google home page.
- The Exam will be conducted for a duration of 1½ hours Students are required to login 15 minutes prior to the specific time, and finish their tests within the stipulated time.
- The Question paper for the respective subjects will be uploaded on the specific date and time.
- All the answers must be written legibly and neatly in RULED sheets with the correct question numbers. Questions need not be written.
- The answer scripts must contain the following details mandatorily.  
Name of the subject Name of the student Class & Section Date Page Numbers, Parent Signature.
- We believe that our students are morally and ethically right, to take their exams with absolute honesty and integrity. Exam marks will be recorded.
- Examination Date Schedule, Portion for the Examination are shared through What Sapp.
- We request the parents to give the necessary support by monitoring their wards when they take their Exams.
- We also request the parents to come in person to the school office, on any one of the days, from 11.01.2021 to 13.01.2021, between 10.00 a.m. and 3.00 p.m. to submit the ANSWER PAPERS of the students.

*We solicit the fullest cooperation of all students and parents.*

**PRINCIPAL**